

HEAD, CLARA AND MARIA PUBLIC LIBRARY
A regular meeting of the Head, Clara & Maria Library Board was held on
January 11, 2010, at 1 p.m. in the Public Library

1. ROLL CALL

Chair: Marlene Gibson
Member: Betty Condie
Member: Linda Chartrand
Member: Dave Foote
Member: Deborah Grills

2. PECUNIARY INTEREST- None

APPROVAL OF MINUTES OF PREVIOUS MEETING

Moved by Debbie Grills Seconded by Betty Condie

BE IT RESOLVED THAT the minutes of the regular meeting of Monday, December 14, 2009 be accepted as presented. Carried

3. DEPUTATIONS – None

4. CEO REPORT – Attached

5. REPORT OF CHAIR – January Schedule will be available soon

6. FINANCIAL REPORTS

Comparative Income Statement

Moved by Linda Chartrand Seconded by Debbie Grills

BE IT RESOLVED THAT the Income Comparative Statement dated January 8, 2010 be accepted as presented. Carried

Cheque Log

Moved by Dave Foote Seconded by Betty Condie

BE IT RESOLVED THAT the Cheque Log dated January 8 2010 be accepted as presented. Carried

7. CORRESPONDENCE

- **Outgoing – Ms. Cindy Clark at OPG**
- **EDU Reference – Invoice for Britannica On-line – info only**
- **Knowledge Ontario – Letters of Support – G. Watters to action**
- **Knowledge Ontario - E postcard of Support- G Watters to action**
- **Claire Marie Paquette-Finlay – The Sarah Badgley Literacy Fund – no action**
- **Barbara Franchetto – Overdrive is now available – no action**
- **ESAO- Education Safety Association of Ontario – Info only**
- **Laurey Gilles – Deliver review – info only**
- **Laurey Gilles – Post Project Reports- follow needed**
- **Laurey Gilles – Application Program Approved Initiatives-info only**
- **Subscription Quill & Quire – Pass on to Library Treasurer for payment**

Moved by Debbi Grills Seconded by Linda Chartrand

BE IT RESOLVED THAT the library purchase a subscription to Quill & Quire periodical for 1 year at a cost of \$62.95.. Carried

- **Missing Link – letter re use of the Library – Approved**

Moved by Betty Condie Seconded by Linda Chartrand

BE IT RESOLVED THAT we allow Missing Link use of the Library facility for coat storage for the Open Sesame Event on Saturday January 16, 2010. Carried

8. NEW BUSINESS
Super Conference 2010

Date: MONDAY, JANUARY 11, 2010

Resolution No.:

Moved by: Linda Chartrand Seconded by: Betty Condie

WHEREAS the Ontario Library Association Super Conference is being held in Toronto in February 2010;

AND WHEREAS we are a small board with limited opportunities to meet with other Boards
AND WHEREAS the conference is an excellent opportunity for Library Board members to stay current with Board matters and network with other Board members at the provincial level

AND WHEREAS cost of this conference will be reimbursed through our \$15 Million Investment in Ontario Public Libraries from the Ontario Ministry of Culture

AND WHEREAS the expenses for registration fees, transportation, accommodation and meals will be incurred in the amount of \$2100 but not to exceed \$2500,

NOW THEREFORE BE IT RESOLVED the Library Board of Head, Clara and Maria Public Library approve the outlay of costs for ____2____ members of Head, Clara & Maria Board to attend Wednesday February 24th to Saturday February 27th inclusive.

Calendar of Events – reviewed and updated

9. REPORTS OF COMMITTEES

Jasi – There is a concern that our internet speed is too slow. This could effect some of the jobs being done and may to intermittent for some webinars. Patron Card and Bars are not yet received.

Digitization- A meeting was planned with the Project Facilitator Morgan Peachie, Pam Charron, Marlene Gibson and Nancy Champagne-Skuce would meet with Jennifer Gardiner to do a photo Op marking the Donation from OPG of \$1250.00 to be used for Aerial Photos of the Ottawa River along our townships before and after the dam.

10. UNFINISHED BUSINESS

GICs – Review only

ACCESSIBILITY – waiting for further information.

Policy, Procedures and planning meeting – Laptop Lending, Jasi (Strategic Plan)

\$17000 Credit and associated ventures-ongoing

Budget 101

May Madness – set date

11. BY-LAWS - none

12. QUESTIONS AND ANSWERS

Health and Safety – Board Member D. Grills expressed a concern for personal safety of volunteers and monetary reasons with the current doors. Her concern has been heightened since the recent attack of a lone worker at the Metcalfe Public Library was tied up and assaulted by a 15 year old. A letter of concern will be forwarded to the Township Office.

13. Policies –

14. ADJOURNMENT

Moved by Dave Foote Seconded by Betty Condie

BE IT RESOLVED THAT this meeting adjourn at 3:15 p.m. To meet again February 8, 2010, at 1:00 p.m. in the Library. Carried

Chairperson

Secretary/Treasurer