

**HEAD, CLARA AND MARIA PUBLIC LIBRARY**  
A regular meeting of the Head, Clara & Maria Library Board was held on  
MAY 10, 2010, at 1:00 p.m. in the Public Library

**1. ROLL CALL**

**Chair: Marlene Gibson**  
**Member: Betty Condie**  
**Member: Linda Chartrand- Absent**  
**Member: Dave Foote**  
**Member: Deborah Grills**

**2. PECUNIARY INTEREST- None**

**APPROVAL OF MINUTES OF PREVIOUS MEETING**

**Moved by Dave Foote Seconded by Debbi Grills**

BE IT RESOLVED THAT the minutes of the regular meeting for April 12, 2010 be accepted as presented. Carried

**3. DEPUTATIONS – None**

**4. CEO REPORT – See attached**

**5. REPORT OF CHAIR**

**-Debbi Grills Attend Trustees meeting**  
**-Sols Budget – flat lined for April**  
**-OFPL chair of OFPL recommended membership**  
**-Round Table – Author visits to Eganville**  
**-Info handed in**  
**New Membership Cards**  
**Emails addresses needed for Jasi**  
**URL for OPAC needed for Marlene – headcm.jasinorth.ca**

**6. FINANCIAL REPORTS**

**Cheque Log**

**Moved by Betty Condie Seconded by Dave Foote**

BE IT RESOLVED THAT the Cheque Log dated May 5, 2010 be accepted as presented. Carried

**Comparative Income statement**

**Moved by Betty Condie Seconded by Debbi Grills**

BE IT RESOLVED THAT the Comparative Income Statement dated May 5, 2010 be accepted as presented. Carried

**7. CORRESPONDENCE**

**Renfrew Library Committee – Gayle Watters**  
**Ministry of Tourism and Culture – CNIB one time investment-Info only**  
**Ministry of Tourism and Culture – Annual Survey- Gayle Watters**  
**Lynda Dowdle – DVD rotation fees and schedule-Info Only**  
**Xplornet-Info Only**  
**Knowledge Ontario News-Info Only**  
**Barbara Franchetto – Networking with our Peers-Info Only**  
**Barbara Franchetto – OverDrive – Debbi Grills and Gayle Watters**  
**Barbara Franchetto – Important eAudiobook Service Update required-Gayle Watters**  
**Signal – May 2, 2010-Forward to Board Members**

**8. NEW BUSINESS**

**Website – Updating our Website – Gayle Watters and OLNS**

**9. REPORTS OF COMMITTEES**

- JASI – New membership cards – see email to sign up**
- Note to keep old Library cards until further notice**
- Digitization – Moving along well**
  - **Nancy will be away May 20<sup>th</sup> for 3 weeks**
  - **Pam and Marlene have been training**

**10. UNFINISHED BUSINESS**

**Laptop Lending Policy**

**Moved by Dave Foote                      Seconded by Debbi Grills**

**BE IT RESOLVED THAT the Laptop Lending Policy be accepted as presented.**

**May Madness -** We will be Serving Brunch Sandwiches, free Coffee, Juice, pop and water.

-Betty to call A. Harvey about dropping our items off after the sale.

-We would like to set up table Thursday evening. Gayle to check.

**GICs – Review**

**ACCESSIBILITY –**

**Policy, Procedures and planning meeting – (Strategic Plan)**

**\$17000 Credit and associated ventures.**

**11. BY-LAWS - none**

**12. QUESTIONS AND ANSWERS**

**Question was asked about setting up Trustees binder – Gayle Watters**

**13. ADJOURNMENT**

**Moved by Debbi Grills                      Seconded by Dave Foote**

**BE IT RESOLVED THAT this meeting adjourn at 10:40 a.m. To meet again June 28, 2010 in the Library at 9 a.m.                      Carried**

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Secretary/Treasurer

The usual day to day running of the Library– emails, minutes, setting up the next meeting etc, updating our filing of items which is always ongoing.

May Madness – posters, recruitment of vendors, setting up new forms-see agenda – 121 tables

Policy- Laptop written- see agenda- we still need to decide on the next one to start.

WEBSITE – this is being worked on...OLNS and our volunteer. Need to co ordinate.

Computers – Fabian check our public computer – since then it has failed again. I will switch this one out with our spare.

Suggestions- Monthly submission of Club News for our Library -

Contents – new items (short list)

Upcoming – events

Regular events – Bridge, Guest, Cap Site, WIFI, E resources

Magazines – have sent away for some samples

DVD's – Should I be picking up some of the newer items?

Blind Side

My Sisters Keeper

Precious

Dear John etc.