

HEAD, CLARA AND MARIA PUBLIC LIBRARY
A regular meeting of the Head, Clara & Maria Library Board was held on
April 11, 2011 at 1:10 p.m. in the Library

1. **ROLL CALL**

Chair: Marlene Gibson
Member: Betty Condie
Member: Dave Foote -
Member: Deborah Grills
Member: Cathy Balla-Boudreau- Regrets

2. **PECUNIARY INTEREST- None**

3. **APPROVAL OF MINUTES OF PREVIOUS MEETING**

Moved by Betty Condie Seconded by Cathy Balla-Boudreau

BE IT RESOLVED THAT minutes for March 14, 2011 be accepted as amended.

Carried

5. **DEPUTATIONS- none**

6. **REPORT OF CEO –**

Security in the library-need to set up training!
Annual survey – no correspondence
Website – working out the hosting details prior to going live.
Play away policy – Form is ready
Annual – Virtual AGM for the DVD pool survey was submitted
Club news sent -
Compass 101 – We won some book bags and weeks 9-10 to be submitted to complete this course.
Coffee mornings - March 11-Wellness, March 22 – Legal Clinic, April 8 - MPAC-

7. **REPORT OF CHAIR-**

Small Libraries meeting – Beth Harding guest 18 resources from 7 vendors
- Use Eresources loose them
- SOLS Operations Plan Update
-Library Board Development Kit – to be downloaded and 6 copies made
Round Table discussion
Reporting on \$15M project submitted

8. **FINANCIAL REPORTS**

CAP Grant Report –if available
Cheque Log

Moved by Dave Foote Seconded by Debbi Grills

BE IT RESOLVED THAT the Cheque Log generated on 04/08/2011 accepted as presented.

Carried

Comparative Income statement

Moved by Dave Foote Seconded by Betty Condie

BE IT RESOLVED THAT the Comparative Income Statement Report generated on 04/08/2011 be accepted as presented.

Carried

9. **CORRESPONDENCE**

Lynda Dowdle – DVD Pool- Virtual Annual General Meeting- no action
Barbara Franchetto – (Netlibrary eBooks) preview eBooks on EBSCOhost today-info only
Sue Walls – Sol contribution to your library- Info only
Ministry of Citizenship and Immigration – Newcomer Champion Awards- Info only
Ministry of Citizenship and Immigration – Lincoln M. Alexander Award 2011- Info only

10. NEW BUSINESS

Appointment of Treasurer

Moved by Debbi Grills Seconded by Dave Foote

BE IT RESOLVED THAT Ruth Morin or her delegate be appointed as Treasurers of the Head, Clara and Maria Library Board for the current term. Carried

Appointment of CEO/ Secretary

Moved by Betty Condie Seconded by Dave Foote

BE IT RESOLVED THAT Gayle Watters be appointed as the CEO/ Secretary of the Head, Clara and Maria Library Board for the current term. Carried

11. REPORTS OF COMMITTEES

JASI-2000 items have been loaded on to the new system. Laptops are yet to be done. Library Board Chair, Marlene Gibson be attending a training in Sudbury on May 2 2011.

Digitization – Nancy Champagne-Skuce will be in to use our system Mondays and Tuesdays. No meeting has been held.

Accessibility – Stopped into the Pembroke office to check out the size of print for labelling our storage units (as large as possible)

12. UNFINISHED BUSINESS

May Madness-

Website – past completion date but still updating info.

GICs – Review - August 2011

Policy, Procedures and planning meeting – (Strategic Plan)

Card Luncheon – Joyce Aiston and Sue Giroux will plan tentatively for May 26, 2011

13. BY-LAWS - none

14. QUESTIONS AND ANSWERS

15. ACTION ITEMS –

Dave Foote to explore the discount possibilities through EOWC and EORN

Marlene Gibson – Library Board Development Kit

Board – suggestions to Marlene Gibson re DVDs – today.

Gayle Watters- List of vendors and phone numbers for eResources items.

16. ADJOURNMENT

Moved by Betty Condie Seconded by Debbi Grills

BE IT RESOLVED THAT this meeting adjourn at 3:0045 p.m., to meet again Monday May 2, 2011 at 1:00 p.m. in the Library. Carried

Chairperson

Secretary/Treasurer